

Employment Application

Milford Community Fire Department

687-B U.S. Route 50
Milford, Ohio 45150
513-831-7777

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(PLEASE PRINT)

Position Applied For					
Date of Application			<input type="checkbox"/> Volunteer <input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time		
Last Name		First Name		Middle Name	
Address	Number	Street	City	State	Zip Code
Telephone Numbers (<i>Home, Pager, Work</i>)			Social Security Number		

Have you ever filed an application here before? Yes No

If Yes, give date _____

Have you ever been employed here before? Yes No

If Yes, give date _____

Are you related to or acquaintances with any current members(s)? Yes No

If Yes, give name(s): _____

Are you currently employed? Yes No

On what date would you be available for work? _____

Do you have a valid driver's license? Yes No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Yes No

Can you provide required proof of your eligibility to work? Yes No

Are you physically or other wise unable to perform the duties of the job for which you are applying? Yes No

Do you understand the dangers to life and health inherent to this occupation? Yes No

Education

School Name and Location												
Years Completed	9	10	11	12	1	2	3	4	1	2	3	4
Diploma / Degree												
Course of Study												
Honors Received												

Fire and EMS Related Training				<i>Please Attach Copies of Certification Cards to Application</i>			
EMT	Year Completed:	Certification Number:	Institution/Location:				
Paramedic	Year Completed:	Certification Number:	Institution/Location:				
Firefighter II	Year Completed:	Certification Number:	Institution/Location:				
Firefighter: Other	Year Completed:	Certification Number:	Institution/Location:				
HazMat	Year Completed:	Certification Number:	Institution/Location:				

Describe any specialized training or qualifications you have relating to the position applied for

Describe any computer skills you possess, including software and hardware experience

Indicate any foreign languages (including American Sign Language) you can speak, read and/or write			
	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

Employment Experience

Start with you present or last job. Include any job related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer #1		Dates Employed		Worked Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				
Employer #2		Dates Employed		Worked Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				
Employer #3		Dates Employed		Worked Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				
Employer #4		Dates Employed		Worked Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving				

If you need additional space, please continue on a separate sheet of paper.

If there are any employers not listed above whom you do not wish contacted, briefly explain why: _____

<p>List professional, trade, business or civic activities and offices held.</p> <p><i>You may exclude membership which would reveal gender, race, religion, national origin, age ancestry, disability or other protected status:</i></p> <hr/> <hr/>

Additional Information

Other Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

State any additional information you feel may be helpful to us in considering your application.

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A description of the activities involved in such a job or occupation is attached. ____ Yes ____ No

References *(Give name, address and telephone number of three references who are not related to you & are not previous employers)*

- | | | |
|----|-----------|---------|
| 1. | _____ | _____ |
| | (Name) | Phone # |
| | _____ | |
| | (Address) | |
| 2. | _____ | _____ |
| | (Name) | Phone # |
| | _____ | |
| | (Address) | |
| 3. | _____ | _____ |
| | (Name) | Phone # |
| | _____ | |
| | (Address) | |

Additional Documentation That Must Be Included With Application (Full and Part-Time)

1. Driver's license copy
2. Social security card copy
3. High school diploma or G.E.D. certificate copy
4. State of Ohio fire and EMS certification copy
5. ACLS card copy (paramedics)
6. BLS card copy
7. FEMA IS-100 and IS-700 certificate copies
8. Other MAJOR certification or other coursework card or certificate copies (examples: college diploma, fire investigation, technical, trench or water rescue, FEMA, hazardous materials technician or incident commander, EVT, etc.)

Applicant's Statement

1. I hereby certify that all responses set forth during my employment application process are true and complete. My signature also authorizes Milford Community Fire Dept. or its agents to conduct a thorough investigation of all statements, written and oral, made by me during the employment application process, including without limitation, information concerning my prior employment positions, activities, law enforcement record, and educational background. I hereby authorize all persons, companies or other entities connected with any such informational request, including without limitation, physicians, hospitals, prior employers, and law enforcement agencies to provide any and all information and/or medical records they may have regarding me or my employment. I release and agree to indemnify Milford Community Fire Dept. its authorized agents, its employees, and all other person, companies, and other entities from any and all liability arising out of such investigation, including without limitation, any liability for furnishing information or for taking any action based on the information provided.
2. I understand and agree that any falsification, misrepresentation, incomplete response, or omission either on the employment application form or in my responses to questions asked during the interviewing or examination process may disqualify me from further consideration for employment, or if employed by Milford Community Fire Department will subject me to immediate termination, whenever the falsification or omission is discovered. In this regard, where an item is left blank on the employment application it is because there is no information within its scope.
3. I understand that a chemical test for the presence of illegal and controlled substances may be required before the commencement of and/or during my employment. In addition, I understand that I may be required to take a physical examination before starting work if any offer of employment is made. I release and agree to indemnify Milford Community Fire Department, its authorized agents, its employees, and all other persons, companies and other entities from any and all liability arising out of any physical examination or chemical testing or for the taking of any action based on the results of any physical examination or chemical testing.
4. I certify that I am citizen of the United States, or if not I can provide required documentation permitting me to work in the Unites States.
5. I understand and agree that nothing contained in the Milford Community Fire Department employment application, or in the granting of an interview or anything set forth in any oral or written statement, communication, or policy now or in the future constitutes or is intended to constitute or to create a contract between the Milford Community Fire Department and me for either employment or for the providing of benefits. No promises regarding employment have been made to me and I understand and agree that no such promise or guarantee is binding on Milford Community Fire Department unless they are expressed promises, made in writing, and signed by the Fire Chief of Milford Community Fire Department.

Signature of Applicant

Date

Investigation Authorization

I understand that as a condition of my employment I will be required to undergo a driver's license, criminal history, and complete background check and I authorize such investigations to be conducted.

Signature of Applicant

Date

FOR DEPARTMENT USE ONLY	
Arrange Interview	<input type="checkbox"/> Yes <input type="checkbox"/> No
Remarks	_____ _____
Employed	<input type="checkbox"/> Yes <input type="checkbox"/> No Date of Employment _____
Job Title	_____ Hourly Rate/Salary _____ Dept. _____
By	_____
NAME AND TITLE	DATE